



**LEE COUNTY PORT AUTHORITY  
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

**MEETING AGENDA**

**1:30 PM**

**June 11, 2019**

**Training and Conference Center  
Southwest Florida International Airport**

**Pledge of Allegiance**

**Public Comment on Consent and Administrative Agenda**

**Executive Director Recognitions**

**Consent Agenda**

**Administrative Agenda**

**Port Attorney Items**

**Airports Special Management Committee Items**

**Adjourn**

**CONSENT AGENDA****ADMINISTRATION – Ben Siegel**

1. Request Committee approve the minutes of the May 21, 2019 Airports Special Management Committee (ASMC) meeting.  
**Term:**  
N/A  
**Funding Source:**  
N/A
  
2. Request the Board approve (1) the FY 2019-20 Lee County Port Authority Budget, (2) the Rates & Fees pursuant to the Airline-Airport Use and Lease Agreement for Southwest Florida International Airport, (3) the FY 2019-20 Compensation Plan, (4) the Page Field Rates and Fees for FY 2019-20, (5) an average 4% merit for all non-union employees and (6) the authorization for the Executive Director or his designee to make inter-fund transfers during the year, as necessary, to maintain proper cash flow. Staff requests tentative approval subject to Public Hearings and final Board approval during the month of September.  
**Term:**  
October 1, 2019 – September 30, 2020  
**Funding Source:**  
N/A
  
3. Request Board approve a “First Amendment to Lease of Portion of Parking Lot at Southwest Florida International Airport” with Gartner, Inc.  
**Term:**  
through February 28, 2022  
**Funding Source:**  
n/a
  
4. Request Board approve a First Amendment to “Land Lease for Construction of Corporate Hangar Building at Page Field General Aviation Airport” with Keystone Development Group, Inc.  
**Term:**  
20 years, plus two 5-year extension options  
**Funding Source:**  
n/a

**CONSENT AGENDA – Continued****AVIATION – Gary Duncan**

5. Request Board award RFB 19-12, Operation, Management and Maintenance of a Rental Car Fueling System at Southwest Florida International Airport to Swissport Fueling, Inc., the lowest, responsive and responsible bidder.  
**Term:**  
October 1, 2019 – September 30, 2023  
**Funding Source:**  
General Operating Revenues collected during the normal operations of the SWFIA, Account WJ5422941200.503490, Other Contracted Services, contingent upon approval of associated annual operating budget.
6. Request Board approve a First Amendment and Extension to Service Provider Agreement for Elevator and Escalator Maintenance and Repair at Southwest Florida International Airport, with KONE, Inc., extending the initial term of Contract No. 7511 for a combined additional four (4) years as provided for in the original Agreement.  
**Term:**  
October 1, 2019 to September 30, 2023  
**Funding Source:**  
General Operating Revenues collected during the normal operation of RSW, Account WJ5422941200.503490, Other Contracted Services, contingent upon approval of associated annual operating budgets.
7. Request Board approve, after-the-fact, total project costs exceeding Board approved On-Call General Repair and Maintenance and Project Services, limited to \$300,000.00, for the Concourse-D restrooms renovation project in the amount of \$170,559.25.  
**Term:**  
June 1, 2018 to May 31, 2021  
**Funding Source:**  
General Operating Revenues collected during the normal operation of the SWFIA, Account WJ5422941200.503490, Other Contracted Services, contingent upon approval of associated annual operating budgets.

**DEVELOPMENT – Mark Fisher**

8. Request Board approve a federal grant (Other Transaction Agreement - OTA) between the United States of America, as represented by the Transportation Security Administration (TSA), and the Lee County Port Authority for \$3,249,358.02 to partially reimburse the Port Authority for costs related to the baggage handling system for the Midfield Terminal Complex.  
**Term:**  
N/A  
**Funding Source:**  
N/A

**CONSENT AGENDA – Continued**

**DEVELOPMENT – Mark Fisher**

9. Request Board 1) approve a contract amendment with Kimley-Horn for the design of Interim Security Checkpoint Improvements at RSW; and 2) approve a Total Project Budget in the amount of \$1,727,652.

**Term:**

N/A

**Funding Source:**

Net revenues from the normal operation of the Airport. Account No 20861041234.506540.30

10. Approve Letter of Release from the Federal Aviation Administration for parcels of land within Southwest Florida International Airport's inventory, commonly referred to as the "Commerce Lakes Parcel".

**Term:**

N/A

**Funding Source:**

N/A

**PORT ATTORNEY – Greg Hagen**

11. Request Board award RFB #19-03, Sale of Surplus Real Property – Commerce Lakes Drive Parcel to 1227 Holdings, LLC, the sole bidder, in the amount of \$2,050,000.00 and recommend the Board of County Commissioners authorize the Chair or Vice-Chair to execute a real estate sales agreement and all necessary closing documents.

**Term:**

N/A

**Funding Source:**

N/A

**ADMINISTRATIVE AGENDA**

**DEVELOPMENT – Mark Fisher**

12. Request Board accept presentation/information regarding the RSW Terminal Expansion Concessions Program.

**Term:**

N/A

**Funding Source:**

N/A

**COMMENTS FROM THE CHAIR OF THE ASMC**

**PORT ATTORNEY ITEMS**

**ADJOURN**