



# BOARD OF PORT COMMISSIONERS MEETING AGENDA

**BRIAN HAMMAN**  
Vice Chair

**FRANK MANN**

**JOHN E. MANNING**

**CECIL L PENDERGRASS**

**RAY SANDELLI**

**BENJAMIN R. SIEGEL**  
Interim Executive Director

**RICHARD WM. WESCH**  
Port Attorney

**January 16, 2020**

**LEE COUNTY PORT AUTHORITY  
BOARD OF PORT COMMISSIONERS  
AND  
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

**Training and Conference Center, Southwest Florida  
15924 Air Cargo Lane, Fort Myers, Florida**

**9:30 AM Invocation: Pastor Nixon Cesar, Christian Faith Fellowship**

**Pledge of Allegiance**

**Annual Reorganization of Board of Port Commissioners performed by  
Clerk of Courts Minutes Office**

**Public Comment on Consent and Administrative Agenda**

**Consent Agenda**

- **Items to be pulled for discussion by the Board**
- **Motion to approve balance of items**
- **Consideration of items pulled for discussion**

**Administrative Agenda**

**Commissioners' Items/Committee Appointments**

**Comments from the Chair of the Airports Special Management Committee**

**Interim Executive Director Items**

**Port Attorney Items**

**Adjourn**

AIRPORTS SPECIAL MANAGEMENT COMMITTEE				
NOEL ANDRESS	JOHN GOODRICH	ROBBIE ROEPSTORFF Vice Chair	RANDY KRISE Chair	FRAN MYERS
Dana W. Carr – Charlotte County			R. Scott Cameron – Collier County	

**CONSENT AGENDA****ADMINISTRATION – Brian McGonagle**

1. Request Board approve the minutes for the Board of Port Commissioners meeting on November 7, 2019  
**Term:**  
N/A  
**Funding Source:**  
N/A
  
2. Request Board approve the Actual Fiscal Year 2018-19 Rates and Fees for Southwest Florida International Airport and authorize any fee settlement and revenue sharing to the airlines, as required by the Airline-Airport Use Agreement.  
**Term:**  
N/A  
**Funding Source:**  
General airport operating revenues collected during the normal operation of the Airport, Fund 41200.
  
3. Request Board approve a budget amendment to the Fiscal Year 2019-20 Port Authority Budget to properly account for the \$50,000,000 revolving credit facility.  
**Term:**  
N/A  
**Funding Source:**  
Fund 41262 - Revolving Credit Facility
  
4. Request Board consent to a proposed amendment and extension of a sublease from Aero Ft. Myers, LLC to United Parcel Service, Inc.  
**Term:**  
November 1, 2019, to October 31, 2024  
**Funding Source:**  
n/a
  
5. Request Board approve a “Nonparticipating Airline Airport Use Permit” agreement at Southwest Florida International Airport with Swift Air, L.L.C.  
**Term:**  
month to month, beginning October 20, 2019  
**Funding Source:**  
n/a
  
6. Request Board approve a “First Amendment to Lease of Terminal Space at Southwest Florida International Airport” with Airline Tech Reps, LLC.  
**Term:**  
month-to-month, beginning December 1, 2019  
**Funding Source:**  
n/a

**CONSENT AGENDA – continued****ADMINISTRATION – Brian McGonagle – continued**

7. Request Board approve a “Second Amendment to November 9, 1999 Land Lease with ALH Aviation, LLC”  
**Term:**  
potentially extends to Jan. 31, 2051  
**Funding Source:**  
n/a
8. Request Board consent to a proposed amendment to the Fuel System Interline Agreement  
**Term:**  
until September 30, 2031  
**Funding Source:**  
n/a

**AVIATION – Gary Duncan**

9. Request Board award RFB 19-15LD Fuel Tank Polishing to 1800 FUELGUY, LLC d/b/a TANK KLEEN, the lowest responsive, responsible bidder, authorize the Chair to execute the attached Service Provider Agreement on behalf of the Board  
**Term:**  
One (1) year term with the possibility of three (3) additional one (1) year renewal periods.  
**Funding Source:**  
General Airport Operating Revenues collected during the normal operation of SWFIA, Account WJ53000041200.503490.
10. Request Board award RFB 19-35MLW for the Purchase of Diesel and Unleaded Fuel for the Lee County Port Authority to Palmdale Oil Company, Inc., the lowest, most responsive, responsible bidder and authorize the Chair to execute the attached Service Provider Agreement on behalf of the Board.  
**Term:**  
Initial term of three (3) years with option for one (1) additional two (2) year term.  
**Funding Source:**  
General Airport Operating Revenues collected during the normal operation of RSW & FMY, Account WJ5100041200.505210 Maintenance Resources.
11. Request Board permit transfer of \$7,613.00 from fund 10501 Law Enforcement Trust Fund to 41200 for the purchase of a portable hardtop canopy.  
**Term:**  
N/A  
**Funding Source:**  
10501 Law Enforcement Trust Fund

**CONSENT AGENDA – continued****AVIATION – Gary Duncan – continued**

12. Request Board approve the transfer of \$5,530 from fund 10501 - Law Enforcement Trust Fund to 41200 for the purchase of a LiveScan Electronic Fingerprint System.
- Term:**  
N/A
- Funding Source:**  
10501 Law Enforcement Trust Fund
13. Request the Board approve the purchase of one (1) 2019 John Deere 6120M Tractor with 30-foot telescoping boom and 60-inch radial cutting deck from Alamo Industrial utilizing the Florida Sheriffs Association Cooperative Purchasing Program (FSA19-Veh 17.0) for a total cost of \$186,478.00.
- Term:**  
N/A
- Funding Source:**  
Capital Account VB5131541200.506410 in the amount of \$186,478.00.

**DEVELOPMENT – Mark Fisher**

14. Accept a revision to the state grant (Public Transportation Grant Agreement, Financial Project Nos. 441981-1-94-01 and 441981-1-94-02) with the Florida Department of Transportation for the Terminal Expansion at Southwest Florida International Airport.
- Term:**  
N/A
- Funding Source:**  
N/A
15. Request Board approve a contract amendment to DeAngelis Diamond Construction, General Construction Manager-General Contractor to extend the contract time to complete six land management Tasks.
- Term:**  
September 30, 2020
- Funding Source:**  
N/A

**ATTORNEY – Greg Hagen**

16. Approve Recognition Agreement recognizing sublease of Page Field Commons retail space to Ross Dress for Less, Inc.
- Term:**  
N/A
- Funding Source:**  
N/A

**ADMINISTRATIVE AGENDA**

**AVIATION – Gary Duncan**

17. Request Board approve a short-term janitorial contract with SP Plus Corporation allowing SP Plus to provide janitorial services to the airports under substantially the same terms as the current janitorial contract with Triangle Services previously awarded under RFP #13-05.

**Term:**

January 19, 2020 - July 18, 2020, then month to month.

**Funding Source:**

General Operating Revenues collected during the normal operation of SWFIA, Account WJ5422941200.503410.

**INTERIM EXECUTIVE DIRECTOR – Ben Siegel**

18. Update on the RSW Terminal Expansion Project

**Term:**

N/A

**Funding Source:**

N/A

**ATTORNEY – Greg Hagen**

19. Request Board provide direction regarding search for a new Port Authority Executive Director.

**Term:**

N/A

**Funding Source:**

N/A

**COMMISSIONERS' ITEMS/COMMITTEE APPOINTMENTS**

**COMMENTS FROM THE CHAIR OF THE ASMC**

**INTERIM EXECUTIVE DIRECTOR ITEMS**

**PORT ATTORNEY ITEMS**

**ADJOURN**