



# BOARD OF PORT COMMISSIONERS MEETING AGENDA

**BRIAN HAMMAN**  
Chair

**FRANK MANN**  
Vice Chair

**JOHN E. MANNING**

**CECIL L PENDERGRASS**

**RAY SANDELLI**

**BENJAMIN R. SIEGEL**  
Acting Executive Director

**RICHARD WM. WESCH**  
Port Attorney

March 12, 2020

**LEE COUNTY PORT AUTHORITY  
BOARD OF PORT COMMISSIONERS  
AND  
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

Training and Conference Center, Southwest Florida  
15924 Air Cargo Lane, Fort Myers, Florida

**9:30 AM Invocation: Pastor Paul Cords, Crossroads Baptist Church**

**Pledge of Allegiance**

**Public Comment on Consent and Administrative Agenda**

**Consent Agenda**

- **Items to be pulled for discussion by the Board**
- **Motion to approve balance of items**
- **Consideration of items pulled for discussion**

**Administrative Agenda**

**Convene as Board of County Commissioners**

**Reconvene as Board of Port Commissioners**

**Commissioners' Items/Committee Appointments**

**Comments from the Chair of the Airports Special Management Committee**

**Acting Executive Director Items**

**Port Attorney Items**

**Adjourn**

AIRPORTS SPECIAL MANAGEMENT COMMITTEE				
NOEL ANDRESS Vice Chair	JOHN GOODRICH	ROBBIE ROEPSTORFF Chair	RANDY KRISE	FRAN MYERS
Dana W. Carr – Charlotte County			R. Scott Cameron – Collier County	

**CONSENT AGENDA**

**ADMINISTRATION – Brian McGonagle**

1. Request Board approve the minutes for the Board of Port Commissioners meeting on January 16, 2020.  
**Term:**  
N/A  
**Funding Source:**  
N/A
  
2. Request Board approve a concurring resolution authorizing the Lee County Port Authority to secure a non taxable bank loan in the form of a direct placement bond not to exceed \$42,000,000.  
**Term:**  
N/A  
**Funding Source:**  
Net revenues from the normal operation of the Southwest Florida International Airport.
  
3. Request the Board approve an amendment to the Crown Castle Distributed Antenna System agreement to add additional locations for DAS antennas.  
**Term:**  
September 8th, 2026  
**Funding Source:**  
N/A
  
4. Request Board approve a “Lease of Terminal Space at Southwest Florida International Airport” with G2 Secure Staff, L.L.C.  
**Term:**  
Month-to-month beginning February 1, 2020  
**Funding Source:**  
n/a
  
5. Request Board approve a “Ground Lease of Certain Non-Aviation Land at Page Field” with Moralez Real Estate LLC.  
**Term:**  
Commences May 1, 2020, and continues until 20 years after the “Rent Commencement Date” (which will be no later than November 1, 2021); Lessee will have two (2) options to extend by five years each  
**Funding Source:**  
n/a

**CONSENT AGENDA - Continued****AVIATION – Gary Duncan**

6. Request Board award RFB #19-18LKD, for Grounds Maintenance Service for SFIA- Multiple Entrance(s) to two (2) vendors, a primary: Commercial Landscape Professionals, Inc. dba Trimac Outdoor, and a secondary vendor: P&T Lawn and Tractor Services, Inc., in the event the primary vendor cannot perform.  
**Term:**  
One (1) year term with authority to extend term for up to three (3) additional one-year renewal periods as delegated to the Executive Director.  
**Funding Source:**  
Account WJ5300041200.503490, Lee County Port Authority Maintenance Other Contracted Services.
7. Request Board approve the purchase of air handler filters from Motion Industries, Inc. through Sourcewell Contract #121218-MII and authorize the Chair to execute the attached Service Provider Agreement on behalf of the Board.  
**Term:**  
Four (4) year Service Provider Agreement with the option for one (1), one-year renewal.  
**Funding Source:**  
General Airport Operating Revenues collected during the normal operation of Southwest Florida International Airport account WJ5200041200.504635 Equipment Repair Parts.
8. Request Board award RFB 20-15MLW for the purchase, and if needed, the installation of two (2) bridge mounted passenger boarding pre-conditioned air units (PCA) to ITW GSE Inc., the lowest, most responsive and responsible bidder in the amount of \$169,064.00 per the terms and conditions of the purchase contract.  
**Term:**  
One (1) year, to commence on or about March 12, 2020.  
**Funding Source:**  
Capital Account VB5131541200.506410
9. Request Board approve the use of up to \$110,000 in Passenger Facility Charge (PFC) funds to replace forty (40) sets of Personal Protective Equipment (PPE) for the Aircraft Rescue and Fire Fighting Department personnel.  
**Term:**  
NA  
**Funding Source:**  
PFC account VB5131541231.506410.

**CONSENT AGENDA - Continued**

**AVIATION – Gary Duncan**

10. Request Board approve the purchase of three (3) emergency response vehicles from Tamiami Ford under Collier County Solicitation Contract 19-7522 in the amount of \$234,225.97.

**Term:**

N/A

**Funding Source:**

Account VB5131541200.506430 Vehicle and Rolling Stock.

11. Request Board approve nine (9) part time positions in our Airport Police Department (APD).

**Term:**

N/A

**Funding Source:**

APD WD5423041200.501230

**DEVELOPMENT – Mark Fisher**

12. Accept a state grant (Amendment to the Public Transportation Grant Agreement, Financial Project No. 420652-1-94-04) in the amount of \$2,505,653 from the Florida Department of Transportation for the Air Traffic Control Tower at Southwest Florida International Airport.

**Term:**

N/A

**Funding Source:**

N/A

13. Request Board authorize a contract with Halfacre Construction Company to provide Construction Management/General Contracting Services.

**Term:**

Three (3) years.

**Funding Source:**

N/A

14. Request Board authorize a contract with GATES Construction to provide Construction Management/General Contracting Services.

**Term:**

Three (3) years.

**Funding Source:**

N/A

**CONSENT AGENDA - Continued**

**DEVELOPMENT – Mark Fisher**

15. Authorize staff to begin contract negotiations with Atkins North America, Inc. for design phase services associated with a future new headhouse, concourse and/or other expansion of the RSW terminal

**Term:**

N/A

**Funding Source:**

N/A

16. Request Board concur with the ASMC ranking of qualifications submitted for LOQ #19-28LKD for on-call General Architecture and Engineering services and authorize staff to begin contract negotiations with the two top-ranked firms.

**Term:**

3 years

**Funding Source:**

N/A

**PORT ATTORNEY – Greg Hagen**

17. Approve Recognition Agreement recognizing sublease of Page Field Commons retail space to subtenant Trader Joe's East, Inc.

**Term:**

N/A

**Funding Source:**

N/A

18. Request Board approve Real Estate Sales Agreement to sell Commerce Lakes Drive Parcel to 1227 Holdings, LLC, in the amount of \$2,050,000.00 and recommend the Board of County Commissioners authorize the Chair or Vice-Chair to execute Real Estate Sales Agreement and all necessary closing documents

**Term:**

N/A

**Funding Source:**

N/A

**ADMINISTRATIVE AGENDA**

**CONVENE AS BOARD OF COUNTY COMMISSIONERS**

**ADMINISTRATIVE – Brian McGonagle**

19. Convene as the Board of County Commissioners to approve Blue Sheet item “Request Board approve a concurring resolution authorizing the Lee County Port Authority to secure a non taxable bank loan in the form of a direct placement bond not to exceed \$42,000,000.”

**Term:**

N/A

**Funding Source:**

Net revenues from the normal operation of the Southwest Florida International Airport.

**PORT ATTORNEY – Greg Hagen**

20. Request Board Convene as the Board County Commissioners to approve Blue Sheet item "Request Board approve Real Estate Sales Agreement to sell Commerce Lakes Drive Parcel to 1227 Holdings, LLC, in the amount of \$2,050,000.00 and recommend the Board of County Commissioners authorize Chair or Vice Chair to execute Real Estate Sales Agreement and all necessary closing documents.”

**Term:**

N/A

**Funding Source:**

N/A

**RECONVENE AS BOARD OF PORT COMMISSIONERS**

**COMMISSIONERS' ITEMS/COMMITTEE APPOINTMENTS**

**COMMENTS FROM THE CHAIR OF THE ASMC**

**ACTING EXECUTIVE DIRECTOR ITEMS**

**PORT ATTORNEY ITEMS**

**ADJOURN**