

MINUTES

AIRPORTS SPECIAL MANAGEMENT COMMITTEE MEETING

OCTOBER 20, 2020

A meeting of the Airports Special Management Committee (ASMC) was held this date, October 20, 2020, in the Training and Conference Center at Southwest Florida International Airport, with the following members present:

Robbie Roepstorff (Chair)
Noel Andress (Vice Chair)
John Goodrich
Randy Krise
Fran Myers
Scott Cameron
Dana Carr

Robbie Roepstorff called the meeting to order at 1:30 p.m. followed by the Pledge of Allegiance.

On file (electronically) in the Communications and Marketing Office: Monthly Project Summary Report for October and the Procurement Status Report for October.

Public Comment on Consent or Administrative Agenda Items: No public comments on the Consent or Administrative agenda.

The following are Consent Agenda items pulled for discussion:

Robbie Roepstorff (Chair)	None
Noel Andress (Vice Chair)	None
John Goodrich	None
Randy Krise	None
Fran Myers	None
Scott Cameron	None
Dana Carr	None

CONSENT AGENDA - A motion to approve the Consent agenda was made by Noel Andress, seconded by Fran Myers; called and carried (7-0).

CONSENT AGENDA ITEMS

ADMINISTRATION

1. Request Committee approve the minutes of the September 15, 2020 Airports Special Management Committee (ASMC) meeting.
Term:
N/A
Funding Source:
N/A
2. Approve the Joint and ASMC meeting date schedule for the calendar year 2021.
Term:
N/A
Funding Source:
N/A
3. Request Board authorize staff to dispose of 3,290 shares of stock issued by American Airlines as part of its reorganization under Chapter 11 of the United States Bankruptcy Code
Term:
N/A
Funding Source:
N/A
4. Request Board approve a “Nonparticipating Airline Airport Use Permit” agreement with Alaska Airlines, Inc.
Term:
from November 1, 2020, until terminated.
Funding Source:
n/a
5. Request Board approve a “Lease of Terminal Space at Southwest Florida International Airport” with Alaska Airlines, Inc.
Term:
month-to-month, beginning November 1, 2020
Funding Source:
n/a

6. Request Board approve a “First Amendment To Ground Lease For Construction and Operation of an MRO Facility at Southwest Florida International Airport” with Intrepid Aerospace, Inc.
Term:
Forty years after the “Date of Beneficial Occupancy” (which will be no later than January 1, 2023), plus two (2) options to extend by five years each
Funding Source:
n/a
7. Request Board approve a “Termination of Existing Leases, and New Lease of Hangars at Page Field” with two Paragon Airplane Leasing Co. entities and their broker.
Term:
10 years, plus two potential options to extend for an additional 5 years each.
Funding Source:
n/a

AVIATION

8. Request Board award RFB 20-24MLW Interior Plant Installation, Lease, and Maintenance Services for the Lee County Port Authority, to Plant Partners, Inc., d/b/a Greenery Unlimited and authorize the Chair to execute the attached service provider agreement on behalf of the Board.
Term:
Four (4) years with (1) additional two-year renewal
Funding Source:
Account WJ5422941200.503490, Other Contracted Services.
9. Request Board approve a contract between the Lee County Port Authority and MBA Airport Transportation, LLC to provide On-Demand Taxicab Transportation Services at the Southwest Florida International Airport.
Term:
3 yrs. with one (1) two-year renewal option.
Funding Source:
N/A
10. Request Board approve the second amendment to Collective Bargaining Agreement between the Lee County Port Authority and the Teamsters Local Union No. 79, amending Article-32 Wages.
Term:
October 1, 2020 – September 30, 2021
Funding Source:
N/A

11. Request Board approve the purchase of APX series P-25 software upgrade for 800 MHz radios from Motorola in the amount of \$140,383.60.
Term:
N/A
Funding Source:
Account VB5131541200.506410
12. Request Board approve the service provider agreement with American Facility Services to provide janitorial services for Base Operations at Page Field
Term:
Five (5) year term with two (2) additional two-year term options
Funding Source:
UH5120041203.503490
13. Request Board approve a service provider agreement with Avfuel Corporation providing for the purchase of aviation fuel products for resale by Base Operations at Page Field.
Term:
Five-year term with one (1) five-year extension option.
Funding Source:
UH5120041203.505265

DEVELOPMENT

14. Request Board approve a federal grant (Other Transaction Agreement - OTA) between the United States of America, as represented by the Transportation Security Administration (TSA), and the Lee County Port Authority for \$3,249,358.02 to partially reimburse the Port Authority for costs related to the baggage handling system for the Midfield Terminal Complex.
Term:
N/A
Funding Source:
N/A
15. Request Board approve a state grant (Supplemental Joint Participation Agreement, Financial Project No. 441245-1-94-01) from the Florida Department of Transportation in the amount of \$4,775,000 for construction services associated with the Ticket Counter and Gate Podium Modernization at Southwest Florida International Airport.
Term:
N/A
Funding Source:
N/A

16. Request Board approve a federal grant (Airport Improvement Program Grant Agreement No. 3-12-0135-056-2020) from the Federal Aviation Administration in the amount of \$14,537,517 for construction services associated with the Rehabilitation of Airside Pavement at RSW.
Term:
N/A
Funding Source:
N/A
17. Request Board approve a federal grant (Airport Improvement Program Grant Agreement No. 3-12-0135-057-2020) from the Federal Aviation Administration in the amount of \$4,909,124 for construction services associated with the Rehabilitation of Cargo Apron at Southwest Florida International Airport.
Term:
N/A
Funding Source:
N/A
18. Request Board award a contract to Ajax Paving Industries of Florida, LLC as the lowest, responsive, and qualified bidder for RFB 20-54MMW RSW Cargo Ramp Rehabilitation in the amount of \$3,865,984.25; and approve a Total Project Budget of \$6,386,343.
Term:
240 Calendar Days.
Funding Source:
Federal Aviation Administration Grant 3-12-0135-57-2020, Florida Department of Transportation Grant 431367, RSW Construction Account 20861641234.506540.30.
19. Request Board authorize execution of a contract amendment with Owen-Ames-Kimball Company in the amount of \$732,265 to provide Construction Management and Construction Engineering Inspection Services associated with the Cargo Ramp Rehabilitation Project at RSW.
Term:
Five Years.
Funding Source:
Federal Aviation Administration Grant 3-12-0135-57-2020, Florida Department of Transportation Grant 431367, RSW Construction Account 20861641234.506510.50
20. Request Board authorize a contract amendment with Kimley-Horn & Associates, Inc. in the amount of \$264,737.50 to perform Construction Administration for the Rehabilitation of Cargo Apron at RSW.
Term:
Five Years.
Funding Source:
Federal Aviation Administration Grant 3-12-0135-57-2020, Florida Department of Transportation Grant 431367, RSW Construction Account 20861641234.506510.70.

21. Request Board accept donation of historical items from Richard Lipscomb, relative of Captain Channing Page, for display in Base Operations at Page Field.

Term:

N/A

Funding Source:

N/A

22. Request Board adopt by resolution revisions to Lee County Port Authority Policy Manual Section 740, Commercial Ground Transportation Policy.

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA ITEMS

DEVELOPMENT

23. Request Board rank qualifications submitted for LOQ #20-36 Construction Engineering Inspection (CEI) Services for the RSW Terminal Expansion project at the Southwest Florida International Airport.

Term:

TBD

Funding Source:

N/A

Division Director of Development Mark Fisher introduced the item and gave a brief summary to update the Committee. With no questions from the Committee, Mr. Fisher introduced Melissa Wendel, purchasing manager, who stated that three firms would be presenting and allotted each firm a 10-minute time frame for their presentation, unlimited question and answer period, followed by a one-minute wrap-up. At the September 15, 2020 meeting, the ASMC requested oral presentations from the three submitting firms and selected the following presentation order:

PRESENTATION ORDER:

1. **CONSOR ENGINEERS, LLC dba TKW CONSULTING ENGINEERS**
2. **EG SOLUTIONS, INC.**
3. **A² GROUP, INC.**

CONSOR ENGINEERS, LLC dba TKW CONSULTING ENGINEERS: ADAM DAVIE, PM; TRUDI WILLIAMS, SR. VP; BILL ADAMS, SR. VP

 PRESENTATION
 QUESTION AND ANSWER PERIOD
 WRAP-UP

EG SOLUTIONS, INC.: CHARLIE WILSON, PM; KELLY RUBINO, PROJECT PRINCIPAL/VP; GRANT SHAFER, DEPUTY PM; SARAH THOMAS, PROJECT COORDINATOR

 PRESENTATION
 QUESTION AND ANSWER PERIOD
 WRAP-UP

4. **A² GROUP, INC.: ALBERTO RIBAS, PM, BEN BROWN, SR. PM**

 PRESENTATION
 QUESTION AND ANSWER PERIOD
 WRAP-UP

Upon conclusion of presentations and the question & answer period, which included questions regarding experience, available personnel, and potential project challenges, committee members ranked the firms and, after tallying the votes, Ms. Wendel announced the ranking results for LOQ #20-36 Construction Engineering Inspection (CEI) Services for the RSW Terminal Expansion project at the Southwest Florida International Airport., as follows:

VOTE ORDER:

1. EG SOLUTIONS, INC.
2. A² GROUP, INC.
3. CONSOR ENGINEERS, LLC dba TKW CONSULTING ENGINEERS

A motion to approve the item was made by Randy Krise, seconded by Fran Myers; called and carried (7-0).

ACTING EXECUTIVE DIRECTOR ITEMS

Items of interest are contained in the Acting Executive Director Remarks dated October 20, 2020 (copy on file, electronically, in the Communications & Marketing Department at the Lee County Port Authority).

PORT ATTORNEY ITEMS

No items offered by Senior Assistant Port Authority Attorney Gregory S. Hagen.

AIRPORTS SPECIAL MANAGEMENT COMMITTEE ITEMS

John Goodrich asked regional ASMC members Dana Carr and Scott Cameron how their respective airports were doing during the Covid-19 pandemic and both members reported that their airports were doing very well.

Robbie Roepstorff mentioned that Ben Siegel gave a virtual presentation at the Real Estate Investment Society October monthly meeting and considered the information to be valuable to the community.

Randy Krise also thanked Ben Siegel for speaking at REIS and complemented him and staff for the excellent level of communication coming from the airport, including the weekly updates.

ADJOURN

The Chair adjourned the meeting at 3:11 p.m.

ON DECEMBER 15, 2020 A MOTION TO APPROVE THE OCTOBER 20, 2020 ASMC MEETING MINUTES WAS MADE BY NOEL ANDRESS, SECONDED BY JOHN GOODRICH, CALLED AND CARRIED WITH FRAN MYERS AND DANA CARR ABSENT (5-0).