



BOARD OF PORT COMMISSIONERS MEETING AGENDA

BRIAN HAMMAN
Chair

FRANK MANN
Vice Chair

CECIL L PENDERGRASS

KEVIN RUANE

RAY SANDELLI

BENJAMIN R. SIEGEL
Acting Executive Director

RICHARD WM. WESCH
Port Attorney

January 21, 2021

**LEE COUNTY PORT AUTHORITY
BOARD OF PORT COMMISSIONERS
AND
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

**Training and Conference Center, Southwest Florida
15924 Air Cargo Lane, Fort Myers, Florida**

9:30 AM Invocation: Rev. Dr. Stephen Adkison, Chapel by the Sea Presbyterian Church

Pledge of Allegiance

Public Presentations:

- **Retirement Resolution presented to Senior Assistant Port Authority Attorney Greg Hagen (Presented by Lee County Commission Chairman Brian Hamman)**

Annual Reorganization of Board of Port Commissioners performed by Clerk of Courts Minutes Office

Public Comment on Consent and Administrative Agenda

Consent Agenda

- **Items to be pulled for discussion by the Board**
- **Motion to approve balance of items**
- **Consideration of items pulled for discussion**

Administrative Agenda

Convene as Board of County Commissioners

Reconvene as Board of Port Commissioners

Commissioners' Items/Committee Appointments

Comments from the Chair of the Airports Special Management Committee

Acting Executive Director Items

Port Attorney Items

Adjourn

AIRPORTS SPECIAL MANAGEMENT COMMITTEE				
NOEL ANDRESS Vice Chair	JOHN GOODRICH	ROBBIE ROEPSTORFF Chair	RANDY KRISE	FRAN MYERS
Dana W. Carr – Charlotte County			R. Scott Cameron – Collier County	

PUBLIC PRESENTATION

1. Request Board present a Retirement Resolution to Greg Hagen, Senior Assistant Port Authority Attorney

Presenter:

Commission Chair Brian Hamman

CONSENT AGENDA

ADMINISTRATION – Brian McGonagle

2. Request Board approve the minutes for the Board of Port Commissioners meeting on November 5, 2020.

Term:

N/A

Funding Source:

N/A

3. Approve the annual performance reviews for Acting Executive Director Ben Siegel.

Term:

N/A

Funding Source:

N/A

4. Request Board (1) approve the Actual Fiscal Year 2019-2020 Rates and Fees for Southwest Florida International Airport and any airline fee settlement, revenue sharing and coverage reimbursements to the airlines, as required by the Airline-Airport Use and Lease Agreement and (2) request the Board approve a one-time lump sum 3% Employee Retention Incentive to all employees, actively at work, based on salaries as of January 7, 2021.

Term:

N/A

Funding Source:

General airport operating revenues collected during the normal operation of the Airport, Fund 41200 and Fund 41231 Airport Discretionary.

5. Request Board approve use of Florida State Contract # NVP #AR233 (14-19) FL #43220000-WSCA-14-ACS to purchase 31 switches for use in the Passenger Boarding Bridge replacement project for a total cost of \$283,975 which includes a 10% contingency.

Term:

N/A

Funding Source:

20860841234.506542

CONSENT AGENDA- continued

ADMINISTRATION – Brian McGonagle

6. Request Board approve a “First Amendment To Lease of Terminal Space at Southwest Florida International Airport” with WestJet.
Term:
commenced January 15, 2009; continuing month-to-month
Funding Source:
n/a

7. Request Board approve a Third Amendment to “Airline-Airport Use and Lease Agreement with JetBlue Airways Corporation.”
Term:
October 1, 2008, to September 30, 2021
Funding Source:
n/a

8. Request Board approve an “On-Airport Rental Car Concession Agreement and Counter Space Lease For Page Field” with Gitibin and Associates, Inc. d/b/a Go Rentals
Term:
October 15, 2020 through April 30, 2021.
Funding Source:
n/a

9. Request Board approve a “Second Amendment to Land Lease for Construction and Operation of a Flight School at Page Field” with FMY Holdings, LLC.
Term:
Initial term to June 30, 2040, with two (2) options to extend by five (5) years each.
Funding Source:
n/a

AVIATION – Mark Fisher

10. Request Board 1) approve a contract between the Lee County Port Authority and SP PLUS DFS Joint Venture for janitorial services at Southwest Florida International Airport and 2) authorize the Executive Director or designee to amend the contract up to 15% above the annual contract amount to account for unforeseen circumstances and special cleaning projects.
Term:
Five (5) years with two (2), two-year renewal options.
Funding Source:
Account WJ5422941200.503490

CONSENT AGENDA- continued

DEVELOPMENT – Mark Fisher

11. Request Board adopt changes to the Southwest Florida International Airport (RSW) Airport Layout Plan (ALP) set to more accurately reflect current conditions and prior Board approvals
Term:
N/A
Funding Source:
N/A

12. Request Board adopt changes to the Page Field (FMY) Airport Layout Plan (ALP) set to more accurately reflect current conditions and prior Board approvals.
Term:
N/A
Funding Source:
N/A

13. Request Board authorize a contract between the Lee County Port Authority and Johnson Engineering to provide General Planning and Environmental Services.
Term:
Three year contract.
Funding Source:
N/A

14. Request Board authorize a contract between the Lee County Port Authority and Stantec Consulting Services, Inc., to provide General Planning and Environmental Services.
Term:
Three year contract
Funding Source:
N/A

15. Request Board authorize execution of a professional services agreement between the Port Authority and EG Solutions, Inc., for Construction Engineering & Inspection Services for the Terminal Expansion Project at RSW.
Term:
Four Years.
Funding Source:
N/A.

ATTORNEY – Greg Hagen

16. Request Board approve grant of non-exclusive underground easement to Florida Power & Light Company to provide electrical service to the proposed new Airfield Electrical Vault at the Southwest Florida International Airport.
Term:
N/A
Funding Source:
N/A

ADMINISTRATIVE AGENDA

CONVENE AS BOARD OF COUNTY COMMISSIONERS

ATTORNEY – Greg Hagen

17. Request Board convene as the Board of County Commissioners to approve grant of non-exclusive underground utility easement allowing Florida Power & Light to provide electrical service to the proposed new Airfield Electrical Vault at the Southwest Florida International Airport.

Term:

N/A

Funding Source:

N/A

RECONVENE AS BOARD OF PORT COMMISSIONERS

COMMISSIONERS' ITEMS/COMMITTEE APPOINTMENTS

COMMENTS FROM THE CHAIR OF THE ASMC

ACTING EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

ADJOURN