



**LEE COUNTY PORT AUTHORITY  
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

**MEETING AGENDA**

**1:30 PM**

**April 20, 2021**

**Training and Conference Center  
Southwest Florida International Airport**

**Pledge of Allegiance**

**Public Comment on Consent and Administrative Agenda**

**Consent Agenda**

**Administrative Agenda**

**Executive Director Items**

**Port Attorney Items**

**Airports Special Management Committee Items**

**Adjourn**

## **CONSENT AGENDA**

### **ADMINISTRATION – Brian McGonagle**

1. Request Committee approve the minutes of the February 16, 2021 Airports Special Management Committee (ASMC) meeting.  
**Term:**  
N/A  
**Funding Source:**  
N/A
  
2. Request Board award RFB #21-02MLW (Request for Bids for On-Airport Rental Car Concession and Counter Space Lease - Page Field) to, and approve an “On-Airport Rental Car Concession Agreement and Counter Space Lease for Page Field” with, the sole responsive, responsible bidder, Gitibin & Associates, Inc.  
**Term:**  
Commences on May 1, 2021, and continues until April 30, 2023, with two potential extensions of two years each.  
**Funding Source:**  
N/A
  
3. Request Board approve a “Lease of Terminal Space at Southwest Florida International Airport” with American Sales and Management Organization, LLC (d/b/a Eulen America).  
**Term:**  
month-to-month commencing March 1, 2021  
**Funding Source:**  
n/a
  
4. Request Board accept an anonymous donation of \$25,000 toward the cost of constructing two handicapped parking spaces and two picnic tables at the Aircraft Observation Area.  
**Term:**  
N/A  
**Funding Source:**  
N/A

### **AVIATION – Mark Fisher**

5. Request Board approve a contract amendment to On-Call General Repair and Maintenance and Project Services (Chris-Tel) contract to extend the contract time to start and complete the RSW Public Observation Area improvements.  
**Term:**  
June 1, 2021 through November 30, 2021  
**Funding Source:**  
Public Donation under Account 20861941231.503490, Other Contracted Services

**CONSENT AGENDA - Continued****AVIATION – Mark Fisher**

6. Request Board approve Law Enforcement Multi-Jurisdictional Mutual Aid Agreement.

**Term:**

Expires January 1, 2025

**Funding Source:**

N/A

7. Request Board award RFB 21-08MLW to Galls LLC in the amount of \$46,657.25 for the purchase of standardized uniform ensembles for personnel of the Aircraft Rescue & Fire Fighting (ARFF) Department for one year with an option to renew the Agreement for up to three (3) additional one (1) year periods.

**Term:**

One year Agreement with three, one-year renewal options

**Funding Source:**

Account WF5423841200.505290

**DEVELOPMENT – Mark Fisher**

8. Request Board authorize a contract amendment with AECOM Technical Services, Inc in the amount of \$225,139 to perform additional design services associated with the Page Field (FMY) South Quadrant Hangars and Ramp project.

**Term:**

Five years

**Funding Source:**

Florida Department of Transportation Grant 446314; net revenues from Page Field Account No. 20860941238.506510.20

9. Request Board approve a federal grant (Airport Coronavirus Relief Grant Program, Grant Agreement No. 3-12-0027-023-2021) from the Federal Aviation Administration for Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act funds in the amount of \$91,162 for Page Field.

**Term:**

N/A

**Funding Source:**

N/A

10. Accept a state grant (Public Transportation Grant Agreement, Financial Project No. 429511-1-94-01) in the amount of \$306,250 from the Florida Department of Transportation towards the acquisition of an Aircraft Rescue and Fire Fighting Crash Vehicle for the Southwest Florida International Airport.

**Term:**

N/A

**Funding Source:**

N/A

**ADMINISTRATIVE AGENDA****ADMINISTRATION – Brian McGonagle**

11. Authorization to enter into an agreement with Daston Corporation for Google Workspace business productivity software and support for five years at a total amount of \$305,321.50  
**Term:**  
Five Years commencing 8/29/2021 – 8/29/2026  
**Funding Source:**  
General Airport operating revenues collected during the normal operations of the Airport, account string VF5132541200.503460 Information Technology.
12. Request the Board approve the Authority to develop a Shared Tenant Services program.  
**Term:**  
N/A  
**Funding Source:**  
N/A
13. Request Board rank proposals submitted for RFP 21-13CDE Agenda Management Software and Implementation Services for Lee County Port Authority  
**Term:**  
2 years with two - 3 year renewal options  
**Funding Source:**  
General Airport Operating Revenue Fund - VD5131741200.503460, Information Technology

**DEVELOPMENT – Mark Fisher**

14. Accept a state grant (Amendment to the Public Transportation Grant Agreement, Financial Project No. 420652-1-94-04) in the amount of \$2,621,266 from the Florida Department of Transportation for the Airport Traffic Control Tower at Southwest Florida International Airport.  
**Term:**  
N/A  
**Funding Source:**  
N/A
15. Accept a state grant (Amendment to the Public Transportation Grant Agreement, Financial Project Nos. 441981-1-94-01 and 441981-1-94-02) in the amount of \$11,093,415 from the Florida Department of Transportation for the Terminal Expansion at Southwest Florida International Airport.  
**Term:**  
N/A  
**Funding Source:**  
N/A

**ADMINISTRATIVE AGENDA - Continued**

**DEVELOPMENT – Mark Fisher**

16. Request Board approve a federal grant (Airport Coronavirus Relief Grant Program, Grant Agreement No. 3-12-0135-60-2021) from the Federal Aviation Administration for Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act funds in the amount of \$9,853,507 for Southwest Florida International Airport.

**Term:**

N/A

**Funding Source:**

N/A

17. Request Board approve a federal grant (Airport Coronavirus Relief Grant Program, Concessions Relief Addendum No. 3-12-0135-61-2021) from the Federal Aviation Administration for Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act funds in the amount of \$1,080,299 for concession relief at Southwest Florida International Airport.

**Term:**

N/A

**Funding Source:**

Provides \$1,080,299 of CRRSA funding for concession relief at Southwest Florida International Airport.

**EXECUTIVE DIRECTOR ITEMS**

**PORT ATTORNEY ITEMS**

**COMMENTS FROM THE CHAIR OF THE ASMC**

**ADJOURN**