

MINUTES

AIRPORTS SPECIAL MANAGEMENT COMMITTEE MEETING

May 18, 2021

meeting of the Airports Special Management Committee (ASMC) was held this date, May 18, 2021, in the Training and Conference Center at Southwest Florida International Airport, with the following members present:

Noel Andress (Chair)
Fran Myers (Vice Chair)
John Goodrich
Randy Krise
Robbie Roepstorff
Scott Cameron
Dana Carr

Noel Andress called the meeting to order at 1:30 p.m. followed by the Pledge of Allegiance.

On file (electronically) in the Communications and Marketing Office: Monthly Project Summary Report for May and the Procurement Status Report for May.

Public Comment on Consent or Administrative Agenda Items: No public comments on the Consent or Administrative agenda.

The following are Consent Agenda items pulled for discussion:

Noel Andress (Chair)	None
Fran Myers (Vice Chair)	None
John Goodrich	None
Randy Krise	None
Robbie Roepstorff	None
Scott Cameron	None
Dana Carr	None

CONSENT AGENDA - A motion to approve the Consent agenda was made by Randy Krise, seconded by Scott Cameron; called and carried (7-0).

CONSENT AGENDA ITEMS

ADMINISTRATION

1. Request Committee approve the minutes of the April 20, 2021 Airports Special Management Committee (ASMC) meeting.
Term:
N/A
Funding Source:
N/A

ADMINISTRATIVE AGENDA ITEMS

ADMINISTRATION

2. Request Board approve a concurring resolution approving the issuance of Airport Revenue Refunding Bonds Series 2021A (AMT) to refund the \$174,450,000 Lee County Series 20011A (AMT) Airport Revenue Bonds and to authorize payment of the related costs of issuance.
Term:
N/A
Funding Source:
Fund 41275 and 41277

From the podium, Brian McGonagle, deputy executive director of administration, gave a brief summary to update the Committee on the item before introducing Managing Director of PFM Financial Advisors, LLC Bill Case, who provided the parameters and timing of the deal. There was a brief discussion regarding the LCPA bond rating, fees, underwriter commissions and future bond issues. Mr. Case, Executive Director Ben Siegel and Brian McGonagle responded to all questions to the satisfaction of all Committee members.

A motion to approve the item was made by Robbie Roepstorff, seconded by Fran Myers called and carried (7-0).

3. Request Board approve a Budget Amendment to the FY 2020-21 Lee County Port Authority Operating Budget for the issuance of the Lee County Revenue Refunding Bonds, Series 2021.
Term:
N/A
Funding Source:
N/A

From the podium, Brian McGonagle, deputy executive director of administration, gave a summary to update the Committee on the item. There were no questions from the committee members.

A motion to approve the item was made by Fran Myers, seconded by John Goodrich called and carried (7-0).

4. Request Board rank proposals submitted for RFP 21-14TLB Air Service Consultant for Southwest Florida International Airport

Term:

Three year with two one-year renewal options

Funding Source:

General Airport Operating Fund – Air Service Development

From the podium, Brian McGonagle, deputy executive director of administration, gave a brief summary to update the Committee on the item, then asked if the Committee would like to hear oral presentations from the three top ranked submitting firms at a future ASMC meeting. The Committee decided not to hear oral presentations and chose to approve the staff's ranking recommendation. Robbie Roepstorff stated that she reviewed the proposals and agreed with the staff's ranking of the first and second ranked firms but chose a different third place firm but added since contract negotiations would commence with the top ranked firm she would concur with the staff ranking recommendation.

With no further discussion, a motion to approve the staff's ranking recommendation was made by Fran Myers, seconded by Randy Krise called and carried (7-0).

EXECUTIVE DIRECTOR ITEMS

Items of interest are contained in the Executive Director Remarks dated May 18, 2021 (copy on file, electronically, in the Communications & Marketing Department at the Lee County Port Authority).

PORT ATTORNEY ITEMS

No items offered by Assistant Port Authority Attorney Mark A. Trank.

AIRPORTS SPECIAL MANAGEMENT COMMITTEE ITEMS

No items offered by the Committee members.

ADJOURN

The Chair adjourned the meeting at 1:50 p.m.

ON JUNE 15, 2021 A MOTION TO APPROVE THE MAY 18, 2021 ASMC MEETING MINUTES WAS MADE BY RANDY KRISE, SECONDED BY FRAN MYERS, CALLED AND CARRIED (7-0).