



**LEE COUNTY PORT AUTHORITY
AIRPORTS SPECIAL MANAGEMENT COMMITTEE**

MEETING AGENDA

1:30 PM

February 15, 2022

**Training and Conference Center
Southwest Florida International Airport**

Pledge of Allegiance

Reorganization of Airports Special Management Committee

Public Comment on Consent and Administrative Agenda

Consent Agenda

Administrative Agenda

Executive Director Items

Port Attorney Items

Airports Special Management Committee Items

Adjourn

CONSENT AGENDA

ADMINISTRATION - Brian McGonagle

1. **Request Committee approve the minutes of the December 16, 2021 Airports Special Management Committee (ASMC) meeting.**

Term:

N/A

Funding Source:

N/A

2. **Request Board approve a “Lease of Terminal Space at Southwest Florida International Airport” with Airline Tech Reps, LLC.**

Term:

month-to-month commencing February 1, 2022

Funding Source:

N/A

3. **Request Board approve an agreement with Home Depot USA, Inc. DBA The Home Depot Pro Institutional for the purchase of Maintenance, Repair, Operating (MRO) Supplies, Industrial Supplies, and related products on an as-needed basis for the term of the agreement.**

Term:

3/3/2022 - 12/31/2026

Funding Source:

Net revenues from the normal operation of the Southwest Florida International Airport and Page Field

4. **Request Board approve an agreement with Home Depot USA, Inc. for the purchase of maintenance, Repair, Operating (MRO) Supplies, Industrial Supplies, and Related products and services on an as-needed basis for the Term of the agreement.**

Term:

3/3/2022 - 12/31/2026

Funding Source:

Net revenues from the normal operation of the Southwest Florida International Airport and Page Field.

CONSENT AGENDA – Continued**AVIATION - Steve Hennigan**

5. **Request the Board approve the First Amendment to the Service Provider Agreement for the Repair and Maintenance of Centrifugal Chillers, Cooling Towers and Related Systems with Johnson Controls, Inc. extending the initial term of Contract No. 8294 for an additional four (4) years as provided for in the original Agreement.**

Term:

June 1, 2022 to May 31, 2026

Funding Source:

General Operating Revenue collected during normal operation of the SWFIA, Account WJ5422941200.503490, Other Contracted Services, contingent upon approval of associated annual operating budgets.

6. **Request Board approve Chris-Tel Proposal CTC #2138-C in the amount of \$261,861.91 for installation of security cameras and related infrastructure at Page Field per the terms and conditions of the Chris-Tel Construction Service Provider Agreement as approved by the Board on November 4, 2021.**

Term:

Project Duration

Funding Source:

UH5120041203.506410

7. **Request Board award the purchase of a John Deere 6110M-C4 tractor with rear and side flail mower attachments to Alamo Industrial Group, Inc. in the amount of \$158,279.00 using Sourcewell Contract #070821-AGI.**

Term:

N/A.

Funding Source:

Capital Account VB5131541200.506410

DEVELOPMENT - Mark Fisher

8. **Request Board approve a federal grant (Airport Rescue Grant Program, Grant Agreement No. 3- 12-0027-024-2022) from the Federal Aviation Administration for American Rescue Plan Act (ARPA) funds in the amount of \$148,000 for Page Field.**

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA**ADMINISTRATION - Brian McGonagle**

- 9. Request Board approve a Budget Amendment in the FY 2021/2022 Lee County Port Authority Operating Budget to increase the budgeted operating expenses and revenues for Page Field.**

Term:
N/A

Funding Source:
Net revenues from the normal operation of Page Field.
- 10. Request Board approve a Fourth Amendment to “Airline-Airport Use and Lease Agreement with JetBlue Airways Corporation.”**

Term:
extending from September 30, 2021, to September 30, 2023

Funding Source:
N/A
- 11. Request Board approve a First Amendment to “Airline-Airport Use and Lease Agreement” with Sun Country, Inc.**

Term:
October 1, 2021 to September 30, 2023

Funding Source:
N/A
- 12. Request Board approve an amendment to the “Lease of TSA Office Space at Southwest Florida International Airport’s Midfield Terminal” with the United States of America.**

Term:
through April 17, 2023

Funding Source:
N/A
- 13. Request board award Request For Bids No. 22-08NJD to COMCONEXX, LLC and PELICAN ELECTRICAL GROUP, INC. to perform low voltage cabling on an as needed basis at the unit prices bid.**

Term:
6 years from execution of agreement

Funding Source:
General Airport operating revenues collected during the normal operations of the Airport, account string VF5132541200.503460 Information Technology

ADMINISTRATIVE AGENDA - Continued**AVIATION - Steve Hennigan**

14. **Request Board approve a work authorization with Fuel Facility Management, Inc. in the amount of \$603,569 which includes a 10% contingency, to perform specific priority one repairs to the rent-a-car fuel system at RSW as allowed for under LCPA contract #8419.**

Term:

N/A

Funding Source:

General Airport Operating Revenue collected during normal operation of the SWFIA, Account WJ5422941200.503490, Other Contracted Services, to be reimbursed by RSW Rent-A-Car Agencies.

15. **Request Board award RFB 22-23MLB Septic Tank and Grease Trap Cleaning Services for The Lee County Port Authority to Rockfill Associates dba Crews Environmental as the lowest, responsive and responsible bidder in the estimated amount of \$135,720 annually for the initial five-year term and \$159,720 for the remaining two-year renewal period, or \$998,040 for the full seven-year period per the terms and conditions of the contract.**

Term:

One initial five-year term with one (1) additional two-year renewal period with services to commence on or around April 1, 2022 at the discretion of the executive director.

Funding Source:

General Airport Operating Revenues derived from airport user fees in the estimated amount of \$998,040 from account string VB5131541200-504390.

DEVELOPMENT - Mark Fisher

16. **Request Board approve a federal grant (Other Transaction Agreement - OTA) between the United States of America, as represented by the Transportation Security Administration (TSA), and the Lee County Port Authority for \$2,437,018.52 to partially reimburse the Port Authority for costs related to the baggage handling system for the Midfield Terminal Complex.**

Term:

N/A

Funding Source:

N/A

ADMINISTRATIVE AGENDA - Continued**DEVELOPMENT - Mark Fisher**

17. **Accept a state grant (Amendment to the Public Transportation Grant Agreement, Financial Project No. 420652-1-94-04) in the amount of \$2,445,825 from the Florida Department of Transportation for the Airport Traffic Control Tower at Southwest Florida International Airport.**

Term:

N/A

Funding Source:

N/A

18. **Accept a state grant (Amendment to the Public Transportation Grant Agreement, Financial Project Nos. 441981-1-94-01 and 441981-1-94-02) in the amount of \$9,895,673 from the Florida Department of Transportation for the Terminal Expansion at Southwest Florida International Airport.**

Term:

N/A

Funding Source:

N/A

19. **Request Board approve a federal grant (Airport Rescue Grant Program, Grant Agreement No. 3- 12-0135-062-2022) from the Federal Aviation Administration for American Rescue Plan Act (ARPA) funds in the amount of \$33,178,988 for Southwest Florida International Airport.**

Term:

N/A

Funding Source:

N/A

20. **Request Board approve a federal grant (Airport Rescue Grant Program, Concessions Rent Relief Airport Rescue, Grant Agreement No. 3-12-0135-63-2022) from the Federal Aviation Administration for American Rescue Plan Act (ARPA) funds in the amount of \$4,321,194 for concession relief at Southwest Florida International Airport.**

Term:

N/A

Funding Source:

N/A

EXECUTIVE DIRECTOR ITEMS

PORT ATTORNEY ITEMS

COMMENTS FROM THE CHAIR OF THE ASMC

ADJOURN